

REGULATIONS FOR THE AWARD OF MERIT SCHOLARSHIPS, FINANCIAL ASSISTANCE AND MEDALS IN UNDERGRADUATE DEGREE PROGRAMS

1. INTRODUCTION

The Punjab University of Technology Rasul Act 2018 (Act XXIII of 2018) in Sections 44(1)(j), 44(1)(k) read with 4(1)(j) and 26(2)(d) emphasizes to institute Fellowships, Scholarships, Stipends, Financial Assistance to Needy Students, Bursaries, Medals and Prizes etc. for the students of the University. In compliance with these Sections of the Act, hereby, the following regulations for the award of Merit Scholarships, Financial Assistance (to needy students) and Medals are formulated in order to promote healthy competition, reward the high achievers, assist the students coming from disadvantaged backgrounds and honor consistent extraordinary performance in a fair and transparent manner.

2. OBJECTIVE OF THE MERIT SCHOLARSHIP, FINANCIAL ASSISTANCE AND MEDALS

To promote healthy competition, reward the high achievers, assist the students coming from disadvantaged backgrounds and honor consistent extraordinary performance in a fair and transparent manner.

3. CRITERIA AND PROCEDURE FOR THE AWARD OF MERIT SCHOLARSHIP

Following criteria and procedure shall be applied to determine the award of Punjab University of Technology Rasul, Merit Scholarships:

- 3.1. The Merit Scholarship shall be awarded from semester-to-semester basis.
- 3.2. Only the full-time students enrolled in an Undergraduate Degree Program, i.e., the students taking full load of Academic Work prescribed for a given Semester in a Degree Program, shall be eligible to participate.
- 3.3. The pool of candidates, for the purpose of determining the Award of a Merit Scholarship, shall be drawn from amongst all the students who have completed a specific semester, in a given Degree Program, together.

- 3.4. For the First Semester, the students securing 1st, 2nd and 3rd positions on the basis of Merit Score, at the time of admission in any Undergraduate Degree Program shall be awarded scholarship equal to 100%, 75% and 50% of the applicable Tuition Fee respectively.
- 3.5. For all Subsequent Semesters, the students securing 1st, 2nd and 3rd positions on the basis of the Semester Percentage in the most recently completed semester shall be awarded scholarship equal to 100%, 75% and 50% of the Tuition Fee applicable in the completed semester, respectively.
- 3.6. In no case the Merit Scholarship shall be awarded to more than three students in a given session of a Degree Program. If, in any instance, there is a tie between more than one student then the order between those students, having equal Semester Percentage, shall be determined on the basis of CGPA. If the tie is not resolved then the order shall be determined on the basis of age and the younger one shall be given a higher rank.
- 3.7. If a student, having any of the top three positions, has Semester Percentage less than 60% in the most recently completed semester, or has been penalized for or found guilty of an act of indiscipline, unfair means, plagiarism or any other major violation of personal or academic conduct, during the semester on the basis of which the scholarship is to be awarded, then he/she shall be disqualified for the receipt of that scholarship. In an instance of such disqualification the respective scholarship shall be deemed lost and shall not be transferred to any other student.
- 3.8. Any student availing a scholarship or financial assistance from any other source, except for the Benevolent Fund, Fauji Foundation Education Stipend or any other such sources established by organizations to support their own employees, shall not be eligible to receive the PUT Rasul Merit Scholarship.

4. CRITERIA AND PROCEDURE FOR THE AWARD OF FINANCIAL ASSISTANCE

Following criteria and procedure shall be applied to determine the award of Punjab University of Technology Rasul, Financial Assistance (for needy students):

- 4.1. Only the full-time students enrolled in an Undergraduate Degree Program, i.e., the students taking full load of Academic Work prescribed for a given Semester in a

Degree Program shall be eligible to seek Financial Assistance provided that their family income is deemed to be too low to support their studies.

- 4.2. The students admitted in Non-Subsidized Fee programs shall not be eligible to receive PUT Rasul Financial Assistance.
- 4.3. Further, in the case of newly admitted students, a student whose merit score is less than 60% at the time of admission, or in the case of continuing students, whose GPA is less than 2.50 at the end of the most recently completed semester, shall not be eligible to receive PUT Rasul Financial Assistance.
- 4.4. The severity of the Financial Hardship, faced by each eligible applicant, shall be determined by a PUT Rasul Financial Assistance Committee constituted by the Vice Chancellor. The committee, after due assessment, shall generate a comparative list of all the eligible applicants and shall recommend only the Most Deserving candidates, within the limits of allocated funds or slots, for the grant of Financial Assistance.
- 4.5. Financial Assistance shall be awarded from semester to semester in accordance with the availability of funds or the number of slots for the grant of Financial Assistance during any semester as determine by the University.
- 4.6. The benefit granted to any individual awardee under the PUT Rasul Financial Assistance program shall be determined as a proportion of the applicable Tuition Fee for the relevant semester and shall generally be 75% of the tuition fee or less, however, in extreme cases of Financial Hardship, as determined by the Committee, it may be up to 100% of the applicable Tuition Fee.
- 4.7. A student receiving any other scholarship or financial assistance from any other source shall not be eligible to receive PUT Rasul Financial Assistance.
- 4.8. Financial Assistance, provided to a student for any given semester, shall be cancelled if, for any reasons whatsoever, the recipient student failed to maintain the minimum required attendance during that semester or failed to maintain good academic or personal conduct as described in the relevant regulations and any amount of funds already disbursed shall have to be returned to the University by the recipient.

5. CRITERIA AND PROCEDURE FOR THE AWARD OF MEDALS

Following criteria and procedure shall be applied to determine the award of Punjab University of Technology Rasul, Medals:

- 5.1. Three medals, Gold, Silver and Bronze in descending order of prestige, shall be awarded for each Undergraduate Degree Program of study to the Graduating Students who fulfill the respective criteria and conditions for each of these medals.
- 5.2. The Eligible Pool of candidates, for the purpose of determining the Award of a Medal, shall be drawn from all the Graduating Students of a specific Degree Program during a whole Academic Year, irrespective of their semester or session of admission in that degree program. However, the graduates completing their degree in longer period than the minimum permissible period for that degree or the ones who completed only a part of their degree at PUT Rasul shall not be included in the pool of candidates for the award.
- 5.3. The GOLD MEDAL, medal of the highest prestige, shall be awarded to a Graduating Student from amongst the Eligible Pool who has secured the Highest overall Average Numerical Grade, computed without any rounding off while taking into count all the Academic Work that the candidate of the medal has undertaken towards the completion of a specific degree program, provided that:
 - 5.3.1. all the study units (courses, internships, projects, on-job trainings etc.) undertaken throughout the Degree Program and which constitute a part of the degree have been passed in a Single Attempt.
 - 5.3.2. the GPA for each of the semesters throughout the degree program is 3.00 or higher.
- 5.4. The SILVER MEDAL, second in the order of prestige, shall be awarded to a Graduating Student from amongst the Eligible Pool who has secured the Second Highest overall Average Numerical Grade, computed without any rounding off while taking into count all the Academic Work that the candidate of the medal has undertaken towards the completion of a specific degree program, provided that:
 - 5.4.1. all the study units (courses, internships, projects, on-job trainings etc.) undertaken throughout the Degree Program and which constitute a part of the degree have been passed in a Single Attempt.

- 5.4.2. the GPA for each of the semesters throughout the degree program is 3.00 or higher.
- 5.5. The BRONZE MEDAL, lowest in the order of prestige, shall be awarded to a Graduating Student from amongst the Eligible Pool who has secured the Third Highest overall Average Numerical Grade, computed without any rounding off while taking into count all the Academic Work that the candidate of the medal has undertaken towards the completion of a specific degree program, provided that:
- 5.5.1. all the study units (courses, internships, projects, on-job trainings etc.) undertaken throughout the Degree Program and which constitute a part of the degree have been passed in a Single Attempt.
- 5.5.2. the GPA for each of the semesters throughout the degree program is 3.00 or higher.
- 5.6. In case of a tie, on the basis of the Numerical Grade, between more than one candidate for the award of any medal the medal shall be awarded to the candidate who has secured higher number of “A” Grades in the Study Units constituting the degree program while the other candidate(s) in the tie shall be moved to the next lower position. If the number of “A” Grades of any such candidates in the tie, are also equal then the number of “B” Grades shall be counted and the process shall continue till the tie is resolved.
- 5.7. Notwithstanding the conditions, criteria and procedures described above, the award of a medal shall be subject to the Good Conduct and Behavior of a candidate, as laid down in the relevant regulations of the University, throughout the Degree Program. A formal certificate, to this effect, shall need to be issued by the concerned Head of the Department and duly endorsed by the Dean.