

UNIVERSITY OF RASUL MANDI BHAUDDIN



BIDDING DOCUMENT

FOR

Supply, Installation and Commissioning of 500 MBPS Dedicated Internet Bandwidth (CIR) Over Fiber Optic Cable With Backup Route and Allocation of 32 Public IPS, Alongwith 1 X 30-Channel SIP Trunk Including 25 DIDS for University of Rasul Data Center, Mandi Bhauddin.”

Tender No. UOR/DP/2025-26/02
Tender Opening Date:

Documents Issue To: - _____ on _____

UNIVERSITY OF RASUL MANDI BHAUDDIN

13km, Sarai Alamgir Road, Mandi Bhauddin
Ph: 0546-553354, Email: pd@putrasul.edu.pk

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1. INVITATION OF BIDS

TENDER NOTICE

University of Rasul invites sealed bids ***on Complete Package basis*** from reputable firms, registered with relevant Registration Authorities and Tax Department for Income Tax and Sales Tax (GST/PST) purpose with **active taxpayer profile** and having adequate experience for supply of below mentioned item(s). Bids shall be received/processed on **Single Stage Two Envelope** bidding procedure.

Tender. #	Description	Estimated Cost (Rs.)	2% Bid Security (Rs.)
UOR/DP/ 2025-26/02	Supply, Installation and Commissioning of 500 MBPS Dedicated Internet Bandwidth (CIR)	8,400,000	168,000

Interested eligible bidders registered on EPADS can download bid documents in English language containing detailed item specifications, quantity and terms & conditions from EPADS at punjab.eprocure.gov.pk . Bid documents can also be downloaded from Punjab PPRA website <http://ppra.punjab.gov.pk> and University of Rasul website: www.putrasul.edu.pk.
[FTN: 9022261-4]

Technical and Financial Bids, duly completed, signed, stamped, and in complete conformity with Bidding Documents duly accompanied by a scanned copy of Bid Security Instrument and affidavit must be submitted online on E-Pak Acquisition and Disposal System (EPADS) on or before **27-10-2025 at 11:00** Original Bid Security Instrument in an envelope clearly marked with the Bidding Document Number and Title shall be submitted in the office of **Director Purchase, University of Rasul Mandi Bahauddin**, on or before Bid submission deadline, failing which bid shall be rejected. **Bid Security** should be in the form of CDR/Demand Draft/Pay Order in favor of **University of Rasul Mandi Bahauddin**.

Technical Bids will be opened on **27-10-2025 at 11:30** in Conference Room, **University of Rasul Mandi Bahauddin** in the presence of bidder's representatives who choose to attend. In case the last date of submission of bids falls on closed official days/ holidays, the date for submission and opening of the bids shall be the next working day (Monday to Friday) at the same time.

University shall not be responsible for delays & non-delivery caused by courier firms/post office etc. regarding issuance of bidding document & receiving of bids etc. In the case of an official holiday on the day of submission, the next day will be treated as closing date.

The University Management may reject all bids at any time prior to the acceptance of a bid, as provided under Rule-35 of Punjab Procurement Rules 2014.

Pre-bid meeting will be held on **22-10-2025 at 11:00** in Conference Room, University of Rasul. Any query/ clarifications from any prospective bidder should be emailed on proc@putrasul.edu.pk one day before pre-bid meeting. University of Rasul will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids.

**DIRECTOR PURCHASE
UNIVERSITY OF RASUL**

2. Instruction to Bidders (ITB)

Eligible Bidders:

The Invitation to Bids is open to Telecom companies / sole proprietor / authorized dealers/ distributors registered with relevant Registration Authorities and Tax Departments / Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.). Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with necessary legal requirements to carry out the contract effectively.

Bidding Procedure:

- i. **Bids must be delivered sealed and as per Single Stage Two Envelope procedure.** Bid must be containing the “**Original Technical proposal**” and the envelope must be marked as “**Original Financial Proposal with Company name and Tender Number**” in bold and legible letters to avoid confusion. The lowest evaluated bidder shall be awarded the contract.
Bidding procedure of single stage two envelope shall be applicable under Punjab Procurement Rule 38 (1) which implies; -
- ii. The bid shall be submitted in a single package consisting of two separate envelopes, containing separately the financial and the technical proposals;
- iii. The envelopes shall be marked as, “Financial Proposal” and “Technical Proposal”;
- iv. In the first instance, the “Technical Proposal” shall be opened and the envelop marked as “Financial Proposal” shall be retained unopened in the custody of University;
- v. University shall evaluate the technical proposal and shall have right to reject proposals which does not conform to specified requirements;
- vi. After the evaluation and approval of technical proposals University shall open the financial proposals of technically acceptable bids for which time, date and venue shall be communicated to bidders in advance;
- vii. The financial bids found technically not acceptable shall be returned unopened to the respective bidders and;
- viii. The lowest evaluated bidder shall be awarded contract within the original or extended bid validity period;
- ix. Services are required for a period of one year further extendable for another two years (on yearly basis).

Bid Security:

- i. The Bid Security shall be in Pakistan Rupees and shall be in form of CDR/Demand Draft/Pay Order. Unsuccessful Bidder's Bid Security will be discharged or returned as promptly as possible but not later than (15) Days after the expiration of the period of bid validity period prescribed in Bid Data Sheet or along with unopened financial proposal as per rule 38(2)(a)(vii) of PPR-14.
- ii. The Bid Security may be forfeited:
 - a. If a bidder withdraws its bid during the period of bid validity.
 - b. If the successful bidder fails to sign the Contract in accordance with instruction to bidders.
 - c. If the contractor fails to complete the supplies in accordance with the General and Special Condition of bidding document.

Late Bids:

- i. Bids must be received by the University at the address specified under BDS not later than the time and date specified in the Bid Data Sheet. Bids through registered courier service and by hand both are acceptable.
- ii. Any bid received after the deadline for submission of bids prescribed, shall

be rejected and returned unopened to the bidder as per PPRA Rules.

Grievance Redressal:

Any Bidder feeling aggrieved by any act of the Procuring Agency after the submission of his Bid may upload his complaint concerning his grievances within five (05) days on announcement of technical evaluation and within ten (10) days on announcement of the Final evaluation reports. The Grievance Redressed Committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Arbitration:

Parties shall mutually settle dispute related to this contract. If attempts do not yield any result within a period of 30 days, the Vice Chancellor, University of Rasul shall be the Competent to resolve the dispute(s) related to this contract and his decision shall be final.

Performance Guarantee:

The successful bidder will have to deposit Performance Guarantee of the contract amount (5% or as mentioned in Bid Data Sheet) in the shape of CDR / Demand Draft / Pay Order, within seven (07) days of receipt of notification of award from the University of Rasul, in accordance with the Conditions of Contract, in the Performance Guarantee Form provided by the University, or in another form acceptable to the University.

Performance Guarantee will be resealed after expiry of the contract.

Corrupt or Fraudulent Practices:

- i. The Procuring Agency Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts.
 - a. "Corrupt practices" in respect of procurement process, shall be as given in S- 2 (d) of PPRA, Act, 2009.
- ii. **Blacklisting & Debarment**
 - a. Blacklisted Bidders and those found involved in "Corrupt Practices" are not allowed to participate in bidding.
 - b. Requirements & Procedure for Blacklisting & Debarment: As per S-17A of PPRA and Act, 2009.3. General Conditions of Contract.

3. General Terms & Conditions

1. Un-Interrupted Service / Performance:

If at any time during performance of the Contract, the Supplier should encounter conditions impeding services, the Supplier shall promptly notify the University in writing of the fact of the delay, its likely duration and its cause(s). The Purchase Committee University of Rasul may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be granted by the Competent Authority. A delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

2. Quality of Service:

The supplies / services shall be provided in accordance with the terms specified in the bidding document.

3. Incidental Charges:

The supplier shall be responsible for all the incidental service charges including taxes. The procuring agency shall not pay any extra amount against any expenditure incurred, as the contract shall be construed as fixed amount and includes all costs.

4. Arbitration and Resolution of Disputes: - In case of any dispute, decision of Vice Chancellor of University of Rasul would be final.

5. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the procuring agency may seek and accept clarifications to the bid that do not change the substance of the bid.

6. The bidder is required to offer competitive price. All prices must include the General Sales Taxes and other taxes / duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes / duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the procuring agency.

7. Bids shall remain valid for a period mentioned in Bid Data Sheet after opening of bid. The bid validity will be extendable equal to the period of the original bid validity with mutual consent of the parties. A bid valid for a shorter period shall be rejected as non-responsive.

8. If the bid acceptance within the bid validity period is not accepted by the bidder, the bid security shall be forfeited.

9. The Purchase Committee University of Rasul, at any stage of the procurement may ask the contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not.

10. Failure to submit the tender in the manner prescribed in the invitation to tender may render the tender unacceptable.

11. All bids shall be evaluated in accordance with the evaluation criteria and other terms & conditions set forth in these bidding documents.

12. The offer should be strictly as per specifications / requirements of the tender.

13. Bidders are required to quote rate as prescribed in Financial Bid Form / Price Schedule.

14. The bidder/firm will be responsible to deliver according to standards. In case of any unfortunate damage, the bidder/firm will take the whole responsibility of the consequences and also be responsible to replace the damages.

15. The contract will be awarded under provision of PPRA 2014 as amended from time to time.

16. This contract will be initially awarded for one year; however, this contract is valid for a period of 03 years extendable on yearly basis by the University of Rasul on satisfactory performance report of from end user department, University of Rasul.

17. No extra payment will be made other than bided rates.

18. Services firm will be bound to provide services up to the satisfaction of UNIVERSITY OF RASUL and rates shall include all incidental and contingent work, which although may not be specially mentioned in this contract but is necessary for completion of above mentioned job in a sound manner.
19. Services firm will engage their own personnel's for this job and University will not be responsible for them, their dues, claims, damages, dispute for terminal benefits whatsoever that may arise with any courier person during/after this contract.
20. The courier cannot sublet this contract or any part thereof to any other person or firm and will always be responsible for the faithful efficient performance and progress of the work entrusted to them under this contract.
21. Only University of Rasul reserves the right to terminate/annual the contract anytime without any prior notice. Decision of Vice Chancellor, University of Rasul in this regard will be final.
22. The Purchase Committee or its nominee may visit the local setup/office of services before approval of rates to satisfy them about the standard performance of the firm (if required).
23. The bidder is required to offer competitive price. All prices must include the all payable taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the University.
24. Conditional offer shall be considered as non-responsive bidder.
25. Any adjustment to prices within the contract (03years) permissible to account for inflation or similar factors. So that while tendering, the present trend / inflation in the rate of services in the market should be kept in mind.
26. All the taxes and stamp duty will be deducted as per prevailing Govt. policy.
27. Contract will be awarded to technically qualified & financially lowest bidder on complete package basis.
28. **Force Majeure:** The Supplier shall not be liable for forfeiture of its Performance Guarantee, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. The Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

4. Special Conditions of Contract

- 1. Whereas required; The Service provider shall submit an undertaking that the provision of value-added services will be their responsibility of Service Provider. In case of any delay, the service provider held accountable and will compensate the loss in full.**
- 2. Payment will be made in Pak Rupees.**
- 3. If any firm competes, then it will be assumed that firm has accepted all terms & conditions issued by University of Rasul in the bidding document.**

5. BID DATA SHEET

SECTION-V: BID DATA SHEET

5.1. BID DATA SHEET (BDS)

The following specific data for the services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section-II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. INTRODUCTION	
BDS Clause Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
1.	NAME OF PROCURING AGENCY: UNIVERSITY OF RASUL SUBJECT OF PROCUREMENT: Supply, Installation and Commissioning of 500 MBPS Dedicated Internet Bandwidth (CIR) Over Fiber Optic Cable With Backup Route And Allocation OF 32 Public IPS, Along With 1 X 30-Channel SIP Trunk Including 25 DIDS for Data Center of University of Rasul, Mandi Bahauddin. The Contract shall be valid for One Year from the date of signing of the contract, which may be further extended for the term as decided by mutual consent upto maximum of two Years.
2.	Financial year: 2025-26 NAME OF FINANCING INSTITUTION: University of Rasul NAME AND IDENTIFICATION NUMBER OF THE CONTRACT: Supply, Installation and Commissioning of 500 MBPS Dedicated Internet Bandwidth (CIR) Over Fiber Optic Cable With Backup Route And Allocation OF 32 Public IPS, Along With 1 X 30-Channel SIP Trunk Including 25 DIDS for Data Center of University of Rasul, Mandi Bahauddin. BID REFERENCE NO. (UOR /DP/2025-26/02)
B. BIDDING DOCUMENTS	
3.	The address for clarification of Bidding Documents is [Procurement Officer, University of Rasul Mandi Bahauddin]
4.	The Bidder shall submit typed Bid in original and shall be signed by the Bidder to bind the Bidder to the contract. All pages of the Bid, shall be initialed and stamped by the person signing the Bid. For uploading digital sign & stamp are acceptable.
C. BID PRICE, CURRENCY, LANGUAGE & COUNTRY OF ORIGIN	
5.	<i>English</i>
6.	The price quoted shall be in PKR.
D. PREPARATION AND SUBMISSION OF BIDS	
7.	Technical Evaluation Criteria i. (Knockdown Criteria) The bidder must comply with all the mandatory parameters. In case of noncompliance of any mandatory parameter, the bidder shall be declared as non-responsive.

	ii) Bid Security (as mentioned in invitation for bids or BDS) iii) The bidder must have at least five (05) years' experience as a legally approved janitorial services provider. iv) The Bidder must be an active income tax payer. v) The Bidder must have active National Tax Number (NTN), Punjab Sales Tax (PST) Number and active General Sales Tax (GST) Registration Number etc. with documentary proof. vi) The bidder must submit an affidavit on the stamp paper of Rs. 100/- to certify that: 1. Bidder is not currently blacklisted by the Procuring Agency/PPRA. 2. The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules (PPRA – 14). 3. The provided information is correct. The copy of the Bidding Document shall be duly signed, stamped on each page, submitted by the bidder. *Note: The proposals will be evaluated based on the submitted documents / evidences as per following marking criteria (E).
8	Bids shall be submitted to: University of Rasul Mandi Bahauddin
9	The deadline for Bid submission is 22/10/2025.
10.	Opening of Bids on 27-10-2025 at 11:30.
11.	Amount of Performance Guarantee is 5% of the contract amount.
12.	Estimate Contract Price is Rs. 8.4 Million per annum Amount of Bid Security is 2% of the estimated price Rs. 168,000/-
13.	Bid validity period after opening of the Bid is: 120 Days
14.	Not Applicable
E. OPENING AND EVALUATION OF BIDS	
15.	Technical Bid opening shall take place at: 27-10-2025 at 11:30 in the Conference Room of University of Rasul Mandi Bahauddin.
16.	Not applicable
F. Award of Contract	
17.	Percentage for quantity increase or decrease is: 15%
18.	The Performance Guarantee shall be: 5% of the Contract Amount
19.	The Performance Security (or guarantee) shall be in the form provided in the Bidding documents

E. Bid Evaluation Criteria

Notes for Evaluation Process

1. **Two-Stage Evaluation** will be followed for the technical bid assessment:
 - **Stage 1: Mandatory Knockdown Eligibility Criteria**
 - All bidders must fulfill **all mandatory requirements** listed under the Knockdown Criteria.
 - Failure to meet **any one** of the mandatory requirements will result in **disqualification**, and the bid will not proceed to the next stage.
 - **Stage 2: Marking Criteria**
 - Only those bidders who qualify the Mandatory Knockdown Criteria will be evaluated under the **Marking Criteria**.
 - Each eligible bid will be scored against predefined categories (Client Portfolio, Relevant Experience, Financial Capability, Support Services, Network Footprint, Base Stations, Multiple Last Mile Access Options, etc.).
 - Bidders must achieve at least the **minimum passing score (e.g., 65 out of 100)** to qualify technically.
2. **Final Technical Qualification** will be based on:
 - Meeting all **Mandatory Knockdown Eligibility Criteria**.
 - Achieving the **required passing marks** in the Marking Criteria evaluation.
3. **Only Technically Qualified Bidders** will be considered for the **Financial Evaluation** stage.

A. Mandatory (Knock Down) Eligibility Criteria

Sr. No.	Eligibility Criteria Details	Response / Elaboration / Proof Required	Attached Supporting Documents / Proof (Yes/No)
1	The firm must have local presence in Pakistan with an office in Mandi Bahauddin and at least 10 Offices in Punjab .	Provide address & details on company letterhead.	Yes ☐ No ☐
2	The ISP / firm has valid Registration of GST & NTN .	Copy of registration required.	Yes ☐ No ☐
3	The firm/company must be a regular taxpayer .	Copy of last year's tax return required.	Yes ☐ No ☐
4	Evidence of Company Registration/Incorporation .	Copy of certificate required.	Yes ☐ No ☐
5	Must not be blacklisted by PPRA Punjab or Procuring Agency	Declaration on Rs. 100/- stamp paper.	Yes ☐ No ☐
6	The ISP must have at least 10 years' experience in industry-grade internet services.	Documentary proof required.	Yes ☐ No ☐
7	ISP / Firm must provide its Top 10 projects of connectivity service with details.	Documentary proof required.	Yes ☐ No ☐
8	Firm must provide Client Satisfactory Certificates (CSC) from at least 05 clients .	Documentary proof required.	Yes ☐ No ☐
9	Financial Statements for the last 3 years .	Documentary proof required.	Yes ☐ No ☐
10	ISP/Firm must have NMS (Network Monitoring System) support by qualified engineers.	Documentary proof required.	Yes ☐ No ☐
11	ISP/firm should have a GNOC + 24x7 Help Desk for network monitoring & support.	Documentary proof required.	Yes ☐ No ☐

12	Firm must submit the Complaint Escalation Matrix .	Copy required.	Yes ☐ No ☐
13	Firm should provide Network Usage Graphs (weekly/monthly).	Sample reports required.	Yes ☐ No ☐
14	Provide list of 10+ qualified technical staff with verifiable qualifications.	Staff list + attested degree copies.	Yes ☐ No ☐
15	Firm should have multiple Tier-1 uplink connectivity .	Proof of contracts/agreements.	Yes ☐ No ☐
16	ISP/firm must have their solely owned Long Haul fiber backbone stretching to at least 50+ cities across Pakistan along with DWDM Network .	Documentary proof required.	Yes ☐ No ☐
17	The ISP/Firm must be a Licensed Service Provider under PTA (LL/CVAS/ISP License).	Copy of valid PTA license required.	Yes ☐ No ☐
18	The ISP/Firm must possess ISO Certification (e.g., ISO 9001, ISO 27001).	Copy of valid ISO certificate required.	Yes ☐ No ☐
19	The ISP/Firm must have a valid LDI License (Long Distance & International) from PTA for carrying national and international traffic.	Copy of valid PTA LDI License required.	Yes ☐ No ☐

B. Marking Criteria

Sr. No.	Description	Points Distribution	Max Points
1	Client Portfolio (Work / Supply Orders)	• More than 15 clients (Govt./Semi Govt./ Telecom/MNC/Autonomous Bodies) → 20 • 11–15 clients → 15 • 6–10 clients → 10 • Otherwise → 0	20
2	Relevant Experience	• Internet services >15 yrs AND SIP services >5 yrs → 20 • Internet services 11–15 yrs AND SIP services ≥3 yrs → 15 • Internet services 6–10 yrs AND SIP services ≥1 yr → 10 • Otherwise → 0	20
3	Sum of Annual Sales Last 03 years (2022, 2023 & 2024) to be evaluated from Purchase orders OR work orders OR completion certificates.	• Annual revenue > Rs. 15M → 15 • Rs. 10M–15M → 10 • Rs. 5M–10M → 5 • Otherwise → 0	15
4	Tax Return Active Tax Payer for Financial Year 2022, 2023 & 2024.	• 02 Marks per year	06
5	Bank Balance / Credit Limit	• If bank balance / credit limit up-to June, 2025- is equal to 01 Million or more, full marks may be awarded. • Otherwise → 0	04
4	Support Services	• Firm has NOC + 24x7 Helpdesk → 15 • Otherwise → 0	15
5	Long Haul Network Footprint on Fiber	• Own fiber backbone in Punjab → 10 • Otherwise → 0	10
6	Network Base Stations (POPs)	• POPs in 36 districts of Punjab → 10 • POPs in 18 districts of Punjab → 5 • Otherwise → 0	10
Total Marks 100, Qualification Marks 65			

- a. The financial bids of only those bidders will be opened whose technical bids are approved/qualified by the respective committee/office.
- b. Attached relevant documents in each case is mandatory. In case of non-compliance the no marks will be awarded.

C. Award of Contract

1.	Initial for one year & further extended able for next 02 years.
2.	The Performance Guarantee will be 5%
3.	The Performance Security (or guarantee) shall be in the form of: Call Deposit Receipt (CDR) / Bank Guarantee.

D. TECHNICAL SPECIFICATIONS/REQUIREMENT

Note: The same bidder must provide both items.

ITEM 1: SUPPLY, INSTALLATION & COMMISSIONING OF 500 MBPS CIR INTERNET BANDWIDTH WITH 32 PUBLIC IPS ALLOCATION

Sr. No.	Particulars	Description/Specifications
1	Primary Dedicated Internet Bandwidth/CIR over Underground Fiber Optics Cable.	Location: University of Rasul (UOR) Data Center, 13-Km Mandi–Sarai Alamgir Road, Rasul. Coordinates: 32.680384, 73.557464. Bandwidth Requirement: 500 Mbps Committed Information Rate (CIR). Last Mile Underground Fiber Deployment: ISP shall be responsible for last-mile fiber optic cable (Underground) laying, digging, ducting, marking, and all associated civil works. Installation & Commissioning: ISP shall be responsible for the installation, configuration, and commissioning of all required active and passive equipment for the primary link. Redundancy: Fiber optic connectivity must be backed up with dual, physically separate last-mile routes, acting as primary and backup, to minimize downtime. Failover: Automatic failover configurations must be implemented to ensure uninterrupted service in case of primary fiber outage.
2	Service Level Agreement should include	Committed Information Rate (CIR): Guaranteed CIR over fiber optic cable. Uptime Guarantee (Primary Link): Minimum SLA uptime of 99.5%. Monitoring & Reporting: Real-time Network Monitoring System (NMS) must be provided with utilization graphs and performance reports. ISP Redundancy: The ISP must maintain redundant and reliable upstream internet connections with automatic failover capability at its own end, as well as provide auto failover functionality at the client premises.

ITEM 2: SUPPLY, INSTALLATION & COMMISSIONING OF 30 CHANNEL SIP

TRUNK WITH 25 DID

Sr. No.	Particulars	Description/Specifications
1	SIP Trunk	Channels & DIDs: 30 Channels with 25 Direct Inward Dialing (DID) numbers. Location: University of Rasul (UOR) Data Center, 13-Km Mandi-Sarai Alamgir Road, Rasul. Coordinates: 32.680384, 73.557464. Installation & Commissioning: ISP shall be responsible for installation, configuration, and commissioning of all required active and passive equipment for the SIP trunk. Integration: SIP trunk must be seamlessly integrated with the existing VoIP PBX Setup at UOR Data Center. Tariff Unit: Charges shall be calculated per 30-second pulse. Tariff Categories: 1. Calls on the same network. 2. Calls to other networks (local and international). 3. Calls to mobile networks. Peak & Off-Peak Tariffs: Separate tariff structures must be provided for peak and off-peak hours. Billing & Reconciliation: ISP must provide detailed Caller Data Records (CDR), with reconciliation against University records on a monthly basis.

6- Bidder Profile

Firm Name			
Entity of Firm	☐ Individual ☐ Partnership ☐ Company ☐ Other		
Nature of Business			
Addresses / Branches			
Telephone / Fax			
Email			
Date & Place of Registration			
Company's NTN / Sales Tax Reg. No.	NTN _____ S.T.N. _____		
Owner's Detail	Name: _____ CNIC _____ Address _____		
No. of Employees			
Year of Establishment			
Annual Sales	2021-22	2022-23	2023-24
Five Major Clients	i) _____ ii) _____ iii) _____ iv) _____ v) _____		
Bank Details	Bank: _____ A/c # _____		

SIGNATURE

7- Bid Form

(To be signed & stamped by the Bidder, preferably on the letterhead. To be attached with the Bid, in case of Single Stage One Envelope Procedure and with the Financial Bid, in case of Single Stage Two Envelope Procedure)

Date: _____

To:
The Director Purchase
University of Rasul

Dear Sir/ Madam:

Having examined the Bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer services under the above named contract in full conformity with the said Bidding documents and at the rates / unit prices described in the Schedule of Prices or such other sums as may be determined in accordance with term and conditions of the contract.

We undertake, if our Bid is accepted, to deliver the goods/ services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance guarantee of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to abide by this Bid for the Bid Validity Period specified in the Bid Data Sheet, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed (if required), this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may

receive. Dated this _____ day of _____ 20_____.

(Signature)

(In the capacity of)

Duly authorized to sign Bid for and on behalf of _____

8- Affidavit

(To be printed on PKR.300/- E-stamp Paper, duly attested by oath commissioner. To be attached with Technical Bid)

Name: _____ (Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the University of Rasul of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the University of Rasul. The undersigned further affirms on behalf of the firm that:

- b. The firm is neither currently blacklisted by any Department nor any litigations pending before PPRA or any other court of law competence in this regard against any such blacklisting order.
- c. The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/Rules.
- d. Affidavit for correctness of information.
- e. Contractor/firm is not blacklisted or subject to any pending litigation with any Government or Public Department.
- f. The documents/photocopies provided with Bid are authentic (In case of any fake/bogus document look at any stage, the procurement agency reserves the rights to take action for blacklisting of contractor/firm as per Rules/Laws).

Anti-bribery and anti-corruption;

2. Each party agrees to comply with the laws and regulations that apply and its business with the other party, particularly anti bribery and anti-corruption laws and regulations.
3. Each party warrants and represent that they setup internal controls processes and anti-bribery and anti-corruption (ABAC) policies to ensure that their personnel or always conducting business with other party in accordance with such processes, policies and applicable laws and regulations.
4. Each party agrees that the obligations under this clause shall extend to include their owners, directors, officers, employees, sub-contractors and agents hence the breaching party shall be liable only to the extent of any breach of this clause by any of its member or directors, any officers, employees, sub- contractors and agents shall be held independently liable for any breach of this clause.
5. Each party further agrees to co-operate in good faith with other party and its auditors, attorneys and representatives in the event of any actual or alleged violation of anti-bribery and anti-corruption laws by the other party. Such co-operations includes but shall not be limited to providing the other party and its representative's prompt and complete access to relevant records and personnel as requested by the other party in order to analyze facts of the matter.
6. That any breach of this anti-bribery and anti-corruption laws by the breaching party shall be deemed material breach of this contract allowing the other party, at its sole discretion to terminate this contract.

(Name of the Contractor / Bidder / Supplier) undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Title of Officer: _____

Name of Company: _____

Date: _____

9- Financial Bid Form / Price Schedule

(To be signed & Stamped by the bidder and reproduced on the letterhead. To be attached with Financial Bid)

ITEM 1: SUPPLY, INSTALLATION & COMMISSIONING OF 500 MBPS CIR INTERNET BANDWIDTH WITH 32 PUBLIC IPS ALLOCATION

Sr. #	Items Name & Specifications	Qty/Job	Estimated Cost
1	One Time Cost (OTC)	1	
2	Dedicated Internet Bandwidth / CIR at Rate 500 Mbps	1	

ITEM 2: SUPPLY, INSTALLATION & COMMISSIONING OF 30 CHANNEL SIP TRUNK WITH 25 DID

Sr. No	Items Name & Specifications	Qty/Job	Estimated Cost
1	One Time Cost (OTC)	1	

Voice Packages					
Sr. No	Tariff	Pulse Rate	Charges		
			Local	Nationwide	International
1	Landline				
2	Mobile On-Net				
3	Mobile Off-Net				

Stamp & Signature of Bidder: _____

Note:

In case of difference between unit price and total price, unit price shall prevail and total price shall be “final”

In case of difference between amount in “words” and amount in “figures”, amount in “words” shall be considered final.

10- Contract Agreement

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the _____ day of _____ 20____ between _____ (hereinafter called the "Procuring Agency") of the one part and _____ (hereinafter called the "Contractor/Firm") of the other part.

WHEREAS the Procuring Agency is desirous that certain Work/job, viz _____ should be executed by the Contractor/Firm and has accepted a Bid by the Contractor/Firm for the execution and completion of this Work/job.

Now this Agreement witnessed as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them by Procuring Agency in the Conditions of Contract mentioned in tender document hereinafter referred to.
2. The following documents are as major part of this agreement
 - a) Tender documents including scope of work and Terms & Conditions;
 - b) Letter of acceptance;
3. In consideration of the payments to be made by the Procuring Agency to the Contractor/Firm as hereinafter mentioned, the Contractor/Firm hereby covenants with the Procuring Agency to execute/complete the Works/Services and remedy defects/complaints therein-in conformity and in all respects within the provisions of the Contract mentioned in tender document of Procuring Agency. In case of any dispute, decision of the competent authority of Procuring Agency will be final and the Contractor/Firm will obey it, whatsoever the case may be.
4. The Procuring Agency hereby covenants to pay the Contractor/Firm, in consideration of the execution/completion of the Work/job as per provisions of the Contract mentioned in tender document of Procuring Agency.
5. IN WITNESS WHEREOF, the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws mentioned/issued by Procuring Agency time to time.

Signature of the Contactor/Firm
Agency

Signature on behalf of the Procuring

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

11- Format of Power-of-Attorney

POWER OF ATTORNEY

(On e-Stamp Paper of relevant value)

Know all men by these presents, we (name of the company and address of the registered office) do hereby appoint and authorize Mr. (full name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for frame work contract for the procurement of courier services in response to the tenders invited by the University of Rasul including signing and submission of all documents and providing information/responses to University of Rasul in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this ____ day of _____ 20

For _____

(Signature)

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of
the Attorney)Date:

12- Check List

(To be signed and stamped, preferably on Bidder's letterhead pad)

The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Sr. #	Detail	Responsive	Non-responsive
1.	Bid Security of estimated cost given by the department. The Bid security must be submitted with proposal.		
2.	Active Registration with Income Tax Authorities (National Tax Number NTN).		
3.	Copy of active Registration with Sales Tax Authorities (STRN) & PST		
4.	Copy of active Registration (Professional Tax Certificate)		
5.	Financial Bid Form on letterhead of the firm duly signed and stamped.		
6.	Bidder Profile Form of the firm duly signed and stamped.		
7.	Affidavit on non-judicial e-Stamp Paper of Rs. 100/-. The firm is not blacklisted from any Department (as per Prescribed form).		
8.	Work order / supply order / purchase order of previous relevant experience.		
9.	Singed & stamped each page of bidding document.		

Stamp & Signature of Bidder _____

13- PROCLAMATION

All terms & conditions mentioned in the Bidding Document shall be diligently followed by the bidder without exception duly verified by technical expert committee. This bidding document consist of 23-pages.